**UPIS STUDENATA U VIŠE GODINE U AKADEMSKOJ 2025/2026.GODINI**

**/ovjera ljetnog i upis u zimski semestar/**

STUDENTI KOJI SU POLOŽILI SVE ISPITE I STEKLI USLOV ZA UPIS U NAREDNU ŠKOLSKU GODINU KAO I STUDENTI KOJI PRENOSE DVA PREDMETA ILI 12 ECTS BODOVA MOGU IZVRŠITI UPIS OD **9. 9. DO 30. 9. 2025**.

**Za ovjeru ljetnog i upis u zimski semestar neophodno je dostaviti u studentsku službu:**

* Dokaz o uplati upisnog materijala ( 2 KM )
* Indeks (sa potpisima predmetnih nastavnika)
* 2 popunjena semestralna lista
* 2 popunjena obrasca ŠV 20
* Dokaz o izvršenoj uplati školarine
* Dokaz o uplati za korištenje biblioteke
* Dokaz o uplati za korištenje eUNSA sistema

**Status apsolventa** imajustudenti koji su odslušali sve predmete predviđene nastavnim planom, ali nisu položili sve ispite te moraju izvršiti upis u narednu akademsku godinu.

Za apsolventski status potrebno je dostaviti:

* 2 popunjena semestralna lista
* 2 popunjena obrasca ŠV 20
* Dokaz o uplati za korištenje biblioteke
* Dokaz o uplati za korištenje eUNSA sistema

Studenti koji su u 2024/25. već imali apsolventski staž, a nisu uspjeli završiti studij upisuju studijsku 2025/26. kao apsplventi ponovci i moraju izvršiti obnovu godine u 2025/26. studijskoj godini.

Studenti koji ostvaruju pravo na apsolventski staž i apsolventi ponovci, imaju pravo polagati nepoložene ispite u svim ispitnim rokovima u toku studijske godine bez obzira iz kojeg su semestra (zimski/ljetni).

**PRIMJER UPLATNICE – upisni materijal**

Sva označena polja (zvijezdicom i crvenom bojom) **OBAVEZNO** popuniti

**0**

**1411965320008475**

**3502001**

**0000000097**

**JR Trezor KS**

**Univerzitet u Sarajevu - Rektorat**

**Datum uplate**

**077**

**Datum uplate**

**722655**

**Matični broj uplatioca**

**Uplata – štampanja upisnog materijala**

**2,00**

\*

**PRVI CIKLUS STUDIJA:**

**Upisnina za REDOVNE studente koji se PRVI PUT upisuju**

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| Uplatio je (ime, |
| adresa i tel.) |   |   | Račun  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |   |   | pošiljaoca |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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| **Upisnina za redovne studente** | Račun |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
| **koji se prvi put upisuju I ciklus** | primaoca | **1** | **4** | **1** | **1** | **9** | **6** | **5** | **3** | **2** | **0** | **0** | **0** | **8** | **4** | **7** | **5** |
|   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |  |  | KM | **100,00** |  |   | HITNO |
| Depozitni račun Kantona Sarajevo |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
| Mjesto i dat. |  |  | Br.pores. |  ili Mat.broj |  |  |  |  |  |  |  |  |  |  |  |   |
| uplate |   |  | obveznika |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |   |
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|   |  |  | Vrsta  |  |  |  |  |  |  |  |  |  | Porezni period |  |   |
| Potpis i pečat |  |  | prihoda | **7** | **2** | **2** | **4** | **2** | **9** |  |  | Od | **D** | **D** | **M** | **M** | **G** | **G** |
| nalagodavca |   |  |  |  |  |  |  |  |  |  |  | Do | **D** | **D** | **M** | **M** | **G** | **G** |
|   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |  |  | Općina | **0** | **7** | **7** |  |  | Budžet.org. | **3** | **5** | **0** | **2** | **0** | **2** | **3** |
| Potpis  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
| ovlaštenog lica |   |   |   | Poziv na br. | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **1** |   |   |

**Školarina za REDOVNE SAMOFINANSIRAJUĆE studente koji se PRVI PUT upisuju**

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| Uplatio je (ime, |
| adresa i tel.) |   |   | Račun  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |   |   | pošiljaoca |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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| **Školarina za redovne samofinansirajuće studente koji se prvi put upisuju u I ciklus** | Račun |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|  | primaoca | **1** | **4** | **1** | **1** | **9** | **6** | **5** | **3** | **2** | **0** | **0** | **0** | **8** | **4** | **7** | **5** |
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|   |  |  | KM | **1.200,00** |  |   | HITNO |
| Depozitni račun Kantona Sarajevo |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
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| Mjesto i dat. |  |  | Br.pores. |  ili Mat.broj |  |  |  |  |  |  |  |  |  |  |  |   |
| uplate |   |  | obveznika |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |   |
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|   |  |  | Vrsta  |  |  |  |  |  |  |  |  |  | Porezni period |  |   |
| Potpis i pečat |  |  | prihoda | **7** | **2** | **2** | **4** | **2** | **9** |  |  | Od | **D** | **D** | **M** | **M** | **G** | **G** |
| nalagodavca |   |  |  |  |  |  |  |  |  |  |  | Do | **D** | **D** | **M** | **M** | **G** | **G** |
|   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |  |  | Općina | **0** | **7** | **7** |  |  | Budžet.org. | **3** | **5** | **0** | **2** | **0** | **2** | **3** |
| Potpis  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
| ovlaštenog lica |   |   |   | Poziv na br. | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **5** |   |   |

\*Redovni samofinansirajući studenti školarinu mogu platiti u dvije jednake rate.

Prva rata prilikom upisa, a druga prilikom ovjere semestra.

**Školarina za VANREDNE**

**studente koji se PRVI PUT upisuju**

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| --- |
| Uplatio je (ime, |
| adresa i tel.) |   |   | Račun  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |   |   | pošiljaoca |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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| **Školarina za vanredne studente** | Račun |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
| **koji se prvi put upisuju u****I ciklus** |   |   | primaoca | **1** | **4** | **1** | **1** | **9** | **6** | **5** | **3** | **2** | **0** | **0** | **0** | **8** | **4** | **7** | **5** |
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|   |  |  | KM | **900,00** |  |   | HITNO |
| Depozitni račun Kantona Sarajevo |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
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| Mjesto i dat. |  |  | Br.pores. |  ili Mat.broj |  |  |  |  |  |  |  |  |  |  |  |   |
| uplate |   |  | obveznika |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |   |
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|   |  |  | Vrsta  |  |  |  |  |  |  |  |  |  | Porezni period |  |   |
| Potpis i pečat |  |  | prihoda | **7** | **2** | **2** | **4** | **2** | **9** |  |  | Od | **D** | **D** | **M** | **M** | **G** | **G** |
| nalagodavca |   |  |  |  |  |  |  |  |  |  |  | Do | **D** | **D** | **M** | **M** | **G** | **G** |
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| Potpis  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
| ovlaštenog lica |   |   |   | Poziv na br. | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **5** |   |   |

\*Vanredni studenti školarinu mogu platiti u dvije jednake rate.

Prva rata prilikom upisa, a druga prilikom ovjere semestra.

**Upisnina za REDOVNE studente koji OBNAVLJAJU studijsku godinu**

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| Uplatio je (ime, |
| adresa i tel.) |   |   | Račun  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
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| **Upisnina za redovne studente** | Račun |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|  **koji obnavljaju godinu I ciklus** | primaoca | **1** | **4** | **1** | **1** | **9** | **6** | **5** | **3** | **2** | **0** | **0** | **0** | **8** | **4** | **7** | **5** |
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|   |  |  | KM | **200,00** |  |   | HITNO |
| Depozitni račun Kantona Sarajevo |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
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| Mjesto i dat. |  |  | Br.pores. |  ili Mat.broj |  |  |  |  |  |  |  |  |  |  |  |   |
| uplate |   |  | obveznika |   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |   |
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|   |  |  | Vrsta  |  |  |  |  |  |  |  |  |  | Porezni period |  |   |
| Potpis i pečat |  |  | prihoda | **7** | **2** | **2** | **4** | **2** | **9** |  |  | Od | **D** | **D** | **M** | **M** | **G** | **G** |
| nalagodavca |   |  |  |  |  |  |  |  |  |  |  | Do | **D** | **D** | **M** | **M** | **G** | **G** |
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|   |  |  | Općina | **0** | **7** | **7** |  |  | Budžet.org. | **3** | **5** | **0** | **2** | **0** | **2** | **3** |
| Potpis  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
| ovlaštenog lica |   |   |   | Poziv na br. | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **3** |   |   |

NAPOMENA:
Ista uplatnica vrijedi za studente koji pripadaju posebnim kategorijama ukoliko obnavljaju godinu studija (oslobođeni su samo prilikom upisa prvi put u određenu studijsku godinu)

**Upisnina za REDOVNE SAMOFINANSIRAJUĆE studente koji OBNAVLJAJU studijsku godinu**

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| Uplatio je (ime, |
| adresa i tel.) |   |   | Račun  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |   |   | pošiljaoca |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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| **Upisnina za redovne samofinansirajuće studente koji obnavljaju I ciklus** | Račun |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|  | primaoca | **1** | **4** | **1** | **1** | **9** | **6** | **5** | **3** | **2** | **0** | **0** | **0** | **8** | **4** | **7** | **5** |
|   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |  |  | KM | **200,00** |  |   | HITNO |
| Depozitni račun Kantona Sarajevo |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
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| Mjesto i dat. |  |  | Br.pores. |  ili Mat.broj |  |  |  |  |  |  |  |  |  |  |  |   |
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|   |  |  | Vrsta  |  |  |  |  |  |  |  |  |  | Porezni period |  |   |
| Potpis i pečat |  |  | prihoda | **7** | **2** | **2** | **4** | **2** | **9** |  |  | Od | **D** | **D** | **M** | **M** | **G** | **G** |
| nalagodavca |   |  |  |  |  |  |  |  |  |  |  | Do | **D** | **D** | **M** | **M** | **G** | **G** |
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|   |  |  | Općina | **0** | **7** | **7** |  |  | Budžet.org. | **3** | **5** | **0** | **2** | **0** | **2** | **3** |
| Potpis  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
| ovlaštenog lica |   |   |   | Poziv na br. | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **7** |   |   |

VAŽNA NAPOMENA:

\*Redovni samofinansirajući studenti plaćaju upisninu u iznosu od 200,00 KM na jednom virmanu, a na drugom:

\*Plaćaju 100,00 KM po nepoloženom ispitu (max iznos školarine). Ista uplatnica kao za upisninu, osim što se mijenja posljednja stavka POZIV NA BROJ

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Poziv na br. | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **2** | **5** |   |

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| **Upisnina za VANREDNE studente koji** **OBNAVLJAJU studijsku godinu**

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| Uplatio je (ime, |
| adresa i tel.) |   |   | Račun  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
|   |   |   | pošiljaoca |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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| **Upisnina za vanredne studente koji obnavljaju I ciklus** | Račun |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |
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VAŽNA NAPOMENA:\*Vanredni studenti plaćaju upisninu u iznosu od 200,00 KM na jednom virmanu, a na drugom: \*Plaćaju 100,00 KM po nepoloženom ispitu (max iznos školarine). Ista uplatnica kao za upisninu, osim što se mijenja posljednja stavka POZIV NA BROJ

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**UPUTSTVA ZA UPLATE ZA KORIŠTENJE BIBLIOTEKE**

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* Uplata za korištenje biblioteke obavezna je za sve studente.

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