Dear Colleague,

You are supposed to announce the exchange contingents among our universities in the education term of 2014-2015 to your students and academic members on March 30th-April 14th, 2014. You are supposed to accept applications on April 15th-22th, 2014 after the announcement. Here is the calendar of Higher Education Council related to the process.

2014-2015 ACADEMIC CALENDAR FOR MEVLANA EXCHANGE PROGRAMME

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| --- | --- |
| The announcement of exchange declaration in Higher Education Institutions  | 30 March-14 April 2014 |
| Acception of the Exchange Applications | 15 April-22 April 2014  |
| Assesment of applications  | 24 April-02 May 2014 |
| Conveying the results of assesments to Higher Education Council  | 05 May 2014 |
| The announcement of the assessment results | 12 May 2014 |

You can shortly indicate the required conditions to the students and academic members who want to benefit from the exchange program in your announcements:

**TRAKYA UNIVERSITY**

**MEVLANA EXCHANGE PROGRAM**

**TERMS OF APPLICATION FOR THE FOREIGN STUDENTS AND FACULTY MEMBERS**

 **Students to study at Trakya University:**

To be a student in associate degree, undergraduate, post graduate or doctorate’s degree

Grade point average should be over 2,5 out of 4,00 for associate degree or undergraduate students

Grade point average should be over 3,00 out of 4,00 for postgraduate or doctorate’s degree students

To speak the target language of the university/department to study in at sufficient level.

(The medium of instruction in Trakya University is Turkish, except in some deparments such as Bosnian, Albanian, Deutsch, English. So, the students to study in our university should speak Turkish at sufficient level. Students who want to study in Trakya University should have a certificate which indicates a valid score from an exam of Turkish Language or should take an exam which is related to the target language and done by your university. The election of students to take participate in the exchange program is done by summing up %50 of the score which they take from the exam and %50 of their academic grade point.

Note: In the beginning, Students will start the appliciaton process only with ‘Candidate Student Form’. After having the right to be a student of Mevlana Exchange Program, students will complete the other documents on our website (<http://mevlana.trakya.edu.tr/>.

**Academic Members to work in Trakya University**

There is no special term which is required for academic members. However, it is an advantange for them to know the target language which is used in their deparment they will work in. Turkish language is used in our university except from these departments: Bosnian, Albanian, Deutsch, English. So, the academic members should have enough knowledge of Turkish to lecture in the departments whose medium of instruction is Turkish.

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You can also give information about the payments and opportunities in order to make studying desirable in our university

**SCHOLARSHIPS AND PAYMENTS FOR THE FOREIGN STUDENTS AND FACULTY MEMBERS.**

**Students to study at Trakya University**

* **A scholarship will be provided as long as students study in our university. A student can be a Mevlana Exchange Program student for two academic terms at most.**

(%70 of scholarships will be paid monthly. The rest of scholarship is paid at the end of Exchange program considering the academic standing of the student. The scholarship which Turkish Higher Educations Council states is 560 TL.

* Students will not pay for registry when they come to the university.
* Students will have no loss of right because the terms/academic standing will be accepted in their major deparment they are registered in when they turn back.

**Academic Member to work at Trakya Univeristy:**

Fee of transportation/ plane will be paid.

They will be paid daily or monthly according the provisions of the act 6245 of Higher Education Council. (The determined daily payment is approximately 32 TL)

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Students or academic members can download the application forms from <http://mevlana.trakya.edu.tr/> or <http://mevlana.yok.gov.tr/> . The appliciaton and other forms should be delivered to Mevlana Exchange Program offices.

We hope the exchange program will bring the best for our students, acadamic members, universites and all community. Greeting respectfully...